

Monday, June 12, 2023 1:30-3PM – TEAMS Meeting

COUNCIL MEETING AGENDA MINUTES

Call to order: The APSAC meeting was held on June 12th via TEAMS and began at 1:34 p.m. It was presided over by Karen Louis (filling in for Laura Zeigler). Dave Reynolds (filling in for Alexandra Backer) served as Secretary.

APSAC Committee Members 2022-2023: Regina Gordon, Alexandra Backer, David Reynolds, Karen Louis, Polly Wallis, Nicole Welsh, Roy Danielian, Sable Eldridge, Kristine Frye, Laura Zeigler, Tina Grady, Danielle Dickow, Benjamin Rueger, Lindee Mason, Michele Shawver, Sable Eldridge, Shay Purba, Tami Smith, Tom Utnage, Tracey Hanton, Stephanie Patrick

Members present: Regina Gordon, David Reynolds, Karen Louis, Polly Wallis, Danielle Dickow, Benjamin Rueger, Lindee Mason, Michele Shawver, Sable Eldridge, Shay Purba, Tami Smith, Tom Utnage, Tracey Hanton

Members not present: Alexandra Backer, Nicole Welsh, Roy Danielian, Kristine Frey, Laura Zeigler, Tina Grady, Stephanie Patrick

HR Representative: Tina Grady

Call to order: Motion to begin meeting was made and seconded at 12:34 p.m.

1. Approval of Previous Month's Minutes: **Motion was approved and seconded.**
 2. Special Guest/New Representative: Newly elected members
 - 2.1. Meet and Greet - **All members introduced themselves, with a brief background on role/time with University**
 3. HR Updates: Tina Grady - **No Report**
 4. Treasurer's Report: **Dave gave introduction to types of accounts APSAC has, with current balances. Tabled further discussion on how used, etc. until President is present.**
 - 4.1. PD Budget: \$2203.82
 - 4.2. Operating: \$727.00
 - 4.3. Foundation: \$2,790.45
 - 4.4. APSAC Scholarship: \$0.0
 - 4.5. Total funding: \$4,994.27
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5. Old business:
 - 5.1. Committee Spreadsheet for tracking APSAC sub-committee contacts = **No Report**
 - 5.2. Follow up to conversation regarding: Standardize “leave early to begin Holiday” -Kris = **No Report**
 - 5.3. Constitution -Laura = **No Report**

6. Committee Reports

Committee Assignments

- 6.1. APSAC Professional Development Committee: **Polly, Roy = Polly mentioned some professional development opportunities which members may want to get involved with = Disability Zone, Inclusive Hiring, Supervise for Success.**
- 6.2. APSAC Scholarship Committee: **Laura**
 - 6.2.1. Not currently active.
- 6.3. APSAC Technology Team: Website Updates/Maintenance & LISTSERV: **Laura, Alex, Nicole = No Report**
- 6.4. APSAC Elections Committee: **Laura = No Report**
- 6.5. *APSAC Fundraising/Marketing Committee: pending 2023-2024 academic year = No Report*
- 6.6. Campus Master Plan (APSAC/CSSAC Presidents): **Laura**
 - 6.6.1. Not currently active.
- 6.7. Chancellor’s Diversity Council: **Nicole, Dave = No Report**
- 6.8. Employee Recognition and Excellence Award: **Karen, Dave, Roy = No Report**
- 6.9. APSAC Affiliate Member to the Fort Wayne Senate: **Nicole = No Report**
- 6.10. Fort Wayne Senate: Budgetary Affairs Subcommittee: **Polly = No Report**
- 6.11. Fort Wayne Senate: Mastodon Athletic Subcommittee: **Alex, Karen, Roy = No Report**
- 6.12. Fort Wayne Senate: University Resource Policy Committee: **Laura = No Report**
- 6.13. Food Service Committee: **Sable = Sable noted summer hours of operation for food Vendor on campus are 10:00 a.m. - 1:00 p.m.**
- 6.14. Well-being Team: **Roy, Dave = No Report**
- 6.15. Strategic Planning Committee: **Kris, Nicole, Polly = No Report**
- 6.16. Employee Recognition Event Planning Committee: **Melissa, Karen = Karen noted event will be held on September 13th at the Music Center. Event logistics are currently being discussed.**

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- 6.17. University Budget: **Dave**
 - 6.17.1. Not currently active
- 6.18. University Council: **Laura**, Nicole, Alex
 - 6.18.1. No longer active.
- 6.19. West Lafayette Representatives: **Karen and Regina = Karen attended Appreciation Luncheon in West Lafayette and met people face-to-face for first time. At the May 10th meeting, reported: still reviewing 403b vesting period; Spring Fling was a success; Crackdown on parking over the lines in parking garages; New scooters and e-bikes on campus**
- 6.20. PFW Prepared Committee: Dave, **Alex**, Kris, Nicole = **No Report**
- 6.21. Quality of Place: **Kris = No Report**
- 7. New Business:
 - 7.1. Campus tours with new members of APSAC -Laura = **No Report**
 - 7.2. Status of those assigned by Polly -connections with new employees = **No Report**
 - 7.3. Thank you/Appreciation for Committee Members no longer serving = **No Report**
 - 7.4. **Dave encouraged new members to review list of Committees. See what opportunities we may be currently missing. Also, see where new members may have an interest in serving for future.**
- 8. Motion to Adjourn: Motion and second to adjourn meeting

Meeting Adjourned: Meeting adjourned at 2:05 PM

Next meeting will be: Monday, July 10, 2023 1:30-3 p.m. via TEAMS